

WOLFEBORO CONSERVATION COMMISSION
August 13, 2012
MINUTES

Members Present: Dan Coons, Chairman, Randy Tetreault, Vice-Chairman, Lenore Clark, Ed Roundy, Members, Gary Mason, Art Slocum, Alternates.

Members Absent: Mike Hodder, Dave Wheeler, Gail Antonucci, Members, Sarah Silk, Alternate.

Staff Present: Lee Ann Keathley, Secretary.

Chairman Coons opened the meeting at 6:33 PM.

Chairman Coons appointed Gary Mason, Alternate, to sit in for Mike Hodder, Member, and Sarah Silk, Alternate, to sit in for Gail Antonucci, Member.

Consideration of Minutes

July 16, 2012

Corrections:

Page 2, 11th paragraph; strike "property located", replace with "lawsuits", strike "road", replace with "property"

It was moved by Lenore Clark and seconded by Ed Roundy to approve the July 16, 2012 Wolfeboro Conservation Commission minutes as amended. All members voted in favor. The motion passed.

July 21, 2012

It was moved by Ed Roundy and seconded by Randy Tetreault to approve the July 21, 2012 Wolfeboro Conservation Commission minutes as submitted. All members voted in favor. The motion passed.

Dredge & Fill Minutes

July 13, 2012

It was moved by Ed Roundy and seconded by Randy Tetreault to approve the July 13, 2012 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.

July 16, 2012

It was moved by Lenore Clark and seconded by Randy Tetreault to approve the July 16, 2012 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.

July 28, 2012

It was moved by Ed Roundy and seconded by Randy Tetreault to approve the July 28, 2012 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.

Discussion Items

- **Procedure to Review NH DES Minimum Impact Expedited & Permit By Notification Applications**
Dan Coons questioned the need for review by the full Commission for Minimum Impact Expedited and Permit By Notification applications; noting the review and response to NH DES for said applications are time sensitive.

The Commission discussed such and agreed to allow for either one or two members to review said applications; noting all other applications (such as Standard Dredge & Fill and Special Use Permit applications) would go before the full Commission. As such, the Bylaws would have to be revised; noting the Chairman requested such be placed on the agenda.

- **Bill Rae Conservation Area**
Dan Coons stated he sent an email to the Town Manager and Dave Ford; noting he is waiting for a response from the Town Manager with regard to scheduling a meeting with the Sargents Pond Homeowners Association.

Ed Roundy stated he visited the area; noting the area was clean and free of debris. He stated Sargents Pond is rough in areas; noting not a lot of work has been done on the road.

Lenore Clark asked if the advertising for the area has been removed.

Staff replied yes, from the Town's website and brochure.

- **Front Bay Park**
Dan Coons stated the park is almost complete; noting an opening ceremony will occur prior to the Commission September meeting.
- **Hubbard Property**
Dan Coons stated the Rust Pond Association meeting occurred on 8/11/12; noting the asking price has been reduced. He stated Mr. Hubbard contacted him to schedule a meeting however, such has not occurred.

Ed Roundy stated Bob Leavy has stated he will be getting an appraisal on his property.

- **Wetlands Violation; Glick Property**
Dan Coons stated he received a report of a possible violation on the Glick property, Rust Pond. He stated a Shoreland Permit By Notification was submitted to NH DES to construct a 6' walkway to the shore however, the walkway was not installed and the owners removed all vegetation and ground cover and placed sod in its place. He stated he took photographs and is in the process of submitting a formal

written violation report to NH DES; noting he would notify Audrey Cline, Code Enforcement Officer, as well.

Randy Tetreault questioned whether the owner should have submitted an application to the Town due to the changes in their Shoreland Protection Ordinance.

➤ **2013 Budget**

The Commission reviewed the 2012 approved and expended to date budget and recommended forwarding to the Town Manager the 2013 budget as approved in 2012.

Ed Roundy stated he takes issue with approving a budget that does not reflect realistic spending; noting clerical salaries has been overspent for years.

Sarah Silk stated the rate of pay could not be increased however, the number of hours could.

The Commission requested Staff to retrieve prior year's information relative to number of hours and expense for said line item.

Referencing Other Property Services, specifically signage, the Commission requested such be placed on September agenda for discussion; noting signage is needed for several properties.

Referencing Other Property Services, specifically the mowing of Goodwins Basin, the Commission discussed retrieving cost estimates from Charlie Horsken, Jim Bean and Ethan Hipple for such.

It was moved by Ed Roundy and seconded by Lenore Clark to adjourn the August 13, 2012 Wolfeboro Conservation Commission meeting. All members voted in favor. The motion passed.

There being no further business before the Commission, the meeting adjourned at 7:53 PM.

Respectfully Submitted,

Lee Ann Keathley

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